

KIRKLEVINGTON AND CASTLE LEAVINGTON PARISH COUNCIL

**Minutes of the Parish Annual meeting held on Tuesday, 14th May, 2019
at 7.00 pm, in The Gallery, Kirklevington Village Hall, Kirklevington**

**Present: Mrs J Beaumont (Chair) (JB) Mr s P. Deepak (PD)
Mrs J Smith (JS),
Mrs. R. Mazonas (RM) (Clerk) (PC)**

Also in attendance: Dr. J. Parker (JP), Borough Councillor Mr. Andrew Sherris (AS)

JB opened the meeting by presenting **JP** with a gift. **JB** thanked **Jim on behalf of the Parish Council** for all his support as a Parish Councillor over the last 16 years and confirmed that his input and support will be greatly missed on the Parish Council. **JP** Thanked the Parish Council for his gift and stated that he had enjoyed being a Parish Councillor and being involved in the many and varied issues over the years. **JP** left the meeting.

1) APOLOGIES FOR ABSENCE

Mr G. Tebbs, Mr. C. Philip

2) MINUTES OF THE LAST PARISH COUNCIL MEETING

Minutes of the Annual Meeting held on 22nd May, 2018 were duly read, approved and signed. Proposed **JB** and seconded by **JS**

3) MATTERS ARISING FROM THE ANNUAL PARISH MEETING MINUTES

None.

4) CHAIRMAN'S REPORT

JB welcomed Parish Councillors to the meeting.

JB read out her report for 2018/19 to members present, and a copy of the report duly sign was given to the PC for inclusion in the Annual Minute book. The Chair's Report was duly proposed by **JS** and seconded by **PD**

5) FINANCE REPORT

The Clerk and RFO read out the report for the Year 2018/19

PRECEPT – The full precept of £13,500 plus £348.00 - Indicative Funding – Local Council Tax Support was credited to the Community Account with HSBC

VAT – A sum of £1,410.82 was credited to the Community Account with HSBC – This amount was for the year 2017/18

INTEREST – Total interest received for the year was £23.94 plus £0.20 Community Transport Savings

BALANCES AT THE BEGINNING OF THE YEAR WERE AS FOLLOWS:

HSBC – Community Account

£361.12 ****

******including cheque not cleared for £300**

HSBC – Business Money Manager Account

£12,763.62

Community Transport – Savings

£848.24

Community Transport – Community Account

£25.00

TOTAL

£13,997.98

PLUS –

NS&I Account – Tucker Bequest (including interest of £4.92)

£797.97

Petty Cash (Amount still held)

£22.82

TOTAL

£14,818.77

BALANCES AT THE END OF THE YEAR WERE AS FOLLOWS:

HSBC – Community Account

£144.73

HSBC – Business Money Manager Account

£17,627.56

Community Transport – Savings

£0.00 ****

Community Transport – Community Account

£0.00****

****** ACCOUNTS NOW CLOSED**

TOTAL

£17,772.29

PLUS –

NS&I Account – Tucker Bequest (including interest of £6.00)

£803.97

Petty Cash (Amount still held)

£15.09

TOTAL

£18,591.35

RESERVES

The Parish Council continue to hold reserves to fund the following:

- 1) The need to fund planning consultancy is no longer required at this present time. Therefor funds can now be diverted to improving the Play Area.**
- 2) To fund and support projects within the Parish and the repair costs for play area equipment.**

VILLAGE IMPROVEMENTS

The annual Christmas Event which is organised and run by the Parish Council, with Carols sung around the Christmas tree at the Play Area followed by refreshments in the Memorial Hall and, as is now tradition, a visit from Father Christmas cost of £211.50. The provision of the Christmas tree, which is sited in the Play Area, cost £479.70. It is purchased through Stockton Borough Council who both erect the tree and install the lighting and also loan the safety barriers.

The Annual Play Area Maintenance Agreement with SBC at a cost of £1,261.82.

Insurance costs were £912.26 for the year June, 2018 to June 2019. This was a reduction due to a change of insurance provider.

GRANTS

Once again a grant was applied for and approved, which was for £1,000 and given to the Kirkfest Event group to be used to support the very popular Kirkfest week. A further grant of £20.00 was given to The Church of St. Martin and St. Hilary to fund the cost of refreshments following the Remembrance Day Service which was held in Kirklevington.

COMMUNITY TRANSPORT

A sum of £400.05 was allocated to the Parish Council to cover the management costs of running the management and finances of the Community Transport. The remaining funds of £473.39 was returned to Stockton Borough Council who provided the grant for this service.

BANK ACCOUNTS

BUSINESS MONEY MANAGER ACCOUNT – This account holds the Parish Council Reserve Fund – Money is transferred over the financial year to the Community Account as and when required. Interest is paid on this account and an amount of £23.94 for the year 2018/19 was received.

COMMUNITY ACCOUNT – This account is credited with all income – Precept and VAT. It is used to manage the day to day expenses of the Parish Council by BACs, direct debit and cheque payments. The amount retained in this account is kept to a minimum and any excess amounts transferred to the Business Money Manager Account where it can gain a small amount of interest.

POST OFFICE SAVING ACCOUNT – This account is managed by the Parish Council and holds the Tucker Bequest together with interest accrued on the balance. An amount of £6.00 was received up to 31st December, 2018.

The Account provides for donations to Kirklevington Primary School for books/equipment as stated in the terms of the bequest. Donations had been made up from the interest accrued over the intervening 5 year period but, it was agreed that any amounts donated will now be a sum rather than just the interest accrued due to the very poor interest rates received at this present time.

COMMUNITY TRANSPORT ACCOUNTS – The Parish Council managed the accounts for the twice-weekly off-peak service serving Kirklevington, Hilton and Maltby Parishes. There were two accounts a Business Money Manager Account which generated interest of £0.20 over the year with both accounts showing a zero balance and these accounts have now been closed.

6) PUBLIC COMMENTS

With no public present at the meeting, no comments were made.

Circulation: Mrs. J. Beaumont (Chair), Mr G Tebbs (Vice Chair),
Mrs. J. Smith, Mrs. P. Deepak (PD), Mr. C, Philip (CP) .C. Suzanne Higginson, PCSO Jim
Toner,

Tees Valley Mayor B. Houchen, Borough Councillors: Mrs Whitehill, Mr A. Sherris, Mr T
Hampton

Post approval: Margaret Waggot (Stockton Borough Council Monitoring Officer)