

**KIRKLEVINGTON AND CASTLE LEAVINGTON PARISH COUNCIL**

**Minutes of a Meeting held on Monday, 16<sup>th</sup> October, 2023 at 7.00p.m held in  
The Gallery, Kirklevington Memorial Hall**

**Present:** Nigel DeBadgecoe (Chair) (NDB)  
Jenny Smith (JS)  
Liz Blanchard (LB)  
Becky Rogerson (BR)  
Mrs. R. Mazonas (RM) (Clerk) (PC)

**Also in attendance:** Borough Councillors Elsi Hampton (EH), Yvonne Pybus (YP), PCSO R. Shepherd & PCSO S. Lucas-Tasker

**1) APOLOGIES FOR ABSENCE** – Borough Councillors A. Sherris & J. Coulson, Parish Councillors Sally Aitchison, D. Hadfield, A. McLee.

**2) DECLARATION OF INTERESTS**

EH declared a non-prejudicial interest as a member of SBC's Planning Committee.

**3) MINUTES OF THE LAST PARISH COUNCIL MEETING**

Minutes of the September meeting were duly read. **APPROVED LB, NDB**

**4) MATTERS ARISING MINUTES**

**20/2540/FUL** -Planning Applications – Notified planning application from SBC was, after making enquiries with Development Services at SBC not a valid application. Work on the Planning Portal at SBC had resulted in application being sent out that were not valid.

**7) PLANNING**

**a) PLANNING UPDATE**

**i) Story Development**

- **NDB** reported that the installation of the MUGA is still ongoing. The Play Area is yet to be started. Footpaths are going in. Work expected to take around 2 months.
- Concern was expressed re the public footpaths at the Story site being slippery with the possibility of someone having a fall. The surface of the footpaths are not suitable and there is a need for them to be upgraded. NDB to contact Story Homes.
- The car park to the side of the show house is now being cleared to enable a house to be built in its place.
- **NDB** to contact Story Homes again to request that a noticeboard be put up on their site which will enable residents to be kept informed of all events and information. The Parish Council would be happy to fund the noticeboard.
- Following information received re a request from our local MP Matt Vickers for both Story Homes and Taylor Wimpey to consider allowing site vehicles to access the Taylor Wimpey site via the Story Homes site, it was reported that the two developers are in talks and that the land owners are more than happy to see this happen over their land.

**ii) Taylor Wimpey**

- **EH** to make enquiries with Elaine Atkinson of SBC as to the predicted phased build out time for the Taylor Wimpey development.

- **EH** informed the Parish Council that a **retrospective application** re Flag Poles at the Taylor Wimpey site had been submitted to SBC – **(23/1709/ADV)** - The Parish Council had not been put on the circulation list of those being informed re this application. The **PC** to make comments on the SBC Portal and also express our concern re their omission to inform us of the application. This is very concerning as the flags have already been put up and does not conform to the already approved application **22/1435/ADV**

**iii) Duchy Homes – 22/1846/REM**

No information received to date.

**iv) Knowles Farm** - No further information received re this information

**b) APPLICATIONS**

**23/1709/ADV - Land Off St. Martins Way, Kirklevington (See 7a)ii) above for information received from EH.**

Retrospective advertisement consent for 4no non illuminated flag/flagpoles, 2no non illuminated fascia signs, 4no non illuminated leader board signs, 10no non illuminated wall signs, 1no externally illuminated monolith sign and 1no non illuminated double sided hoarding sign

**c) DELEGATED DECISIONS**

**23/1438/CPL – 5 Carr Lane, Kirklevington TS15 9YE**

Certificate of lawfulness for the erection of a single storey rear extension **APPROVED**

**23/0648/REM – PLOT 6 KNOWLES FARM, GROVE BANK, KIRKLEVINGTON, TS15 9NG**

Section 73 to vary condition no.1 (approved plans) of planning permission 21/0648/REM – Reserved matters application for appearance, landscaping, layout and scale for the erection of 10 dwelling houses (and information to discharge condition 16 (noise) and 18 (energy) on application 16/3146/OUT) **APPROVED**

**23/1250/VARY- PLOT 4 KNOWLES FARM, GROVE BANK, KIRKLEVINGTON TS15 9NG**

Section 73 to vary condition no.1 (approved plans) of planning permission 21/0648/REM – Reserved matters application for appearance, landscaping, layout and scale for the erection of 10 dwelling houses (and information to discharge condition 16 (noise) and 18 (energy) on application 16/3146/OUT) **APPROVED**

**23/1252/VARY – PLOT NO. 5 KNOWLES FARM, GROVE BANK, KIRKEVINGTON TS15 9NG**

Section 73 to vary condition no.1 (approved plans) of planning permission 21/0648/REM – Reserved matters application for appearance, landscaping, layout and scale for the erection of 10 dwelling houses (and information to discharge condition 16 (noise) and 18 (energy) on application 16/3146/OUT) **APPROVED**

**23/1249/VARY – PLOT NO. 3 KNOWLES FARM, GROVE BANK, KIRKLEVINGTON, TS15 9NG**

Section 73 to vary condition no.1 (approved plans) of planning permission 21/0648/REM – Reserved matters application for appearance, landscaping, layout and scale for the erection of 10 dwelling houses (and information to discharge condition 16 (noise) and 18 (energy) on application 16/3146/OUT) **APPROVED**

**PLANNING APPEAL**

**23/0403/OUT- Grove Stables, Forest Lane, Kirklevington TS15 9PY**

Outline application with all matters reserved for the erection of 2no residential units (Demolition of existing stable block)

## **8) PLAY AREA**

a) The PC circulated a picture of the proposed noticeboard which is to be sited at the entrance to the Play Area at a cost of £1,500. **\_APPROVED NDB, LB, BR**

i) **The name to be given to the Play Area** was also discussed and unanimously it was agreed to call the Play Area – ‘**KIRKLEVINGTON PLAY PARK**’.

ii) **Wording on the noticeboard** is being put together and signage needed and this will be presented at the next Parish Council meeting for approval before the noticeboard is ordered.

iii) The wording must include a thank you to both the William Hall Trust for their generous grant toward equipment and seating and also to the Yarm Borough Councillors for their grant towards the cost of the carousel.

b) **Signage within the Play Area** – This was considered to be adequate at this present time.

c) **Additional Equipment** – Kompan who we acquired the new children’s equipment from have given a quote for a see-saw at a cost of £7,500. After a discussion it was unanimously agreed that the piece equipment was not what was needed at the Play Area at this present time and therefore no purchase will be made.

d) **Cleaning of Equipment** – The Parish Council are aware of the problem with pigeons at the Play Area and the mess that they cause on equipment. It was agreed to purchase both paper wipes and sanitiser in containers which will erected within the Play Area. The PC to also purchase some reflective take to put on some of the equipment to deter the pigeons. Any other suggestions to keep the pigeons out of the Play Area will be gratefully considered.

## **9) CORRESPONDENCE**

- Louise Peacock, Head of School, Kirklevington Primary School – MacMillan Coffee morning
- Planning Administration, SBC – Clarification re planning application re Hedgeside – No current application – Computer error SBC
- Matthew Blewitt – Story Homes – Build out Plan
- R. Morrow, SBC – Quote recycled benches
- Matthew Blewitt – Story Homes – Possibility of a noticeboard at St. Martins Green site.
- S. Srogi, SBC – Polling Districts and Polling Place Review – Poster to be put up in noticeboard
- Derek Williams, Swarco – Costing for service of SID
- Trees on Tees – Information re trees available to communities
- Scott Robinson, Taylor Wimpey – Pumps now installed , Suds Pond
- Mayor’s Office – Curry Night 13<sup>th</sup> November
- Jade Conway, SBC – Remembrance Sunday details Kirklevington
- Mayor’s Charity Ball – 16<sup>th</sup> February, 2024
- Jonathan Kibble, SBC – Confirming work on The Green which will not include a bus shelter.
- Phil Hardie, SBC – Work being carried out of Forest Lane details
- J. Trainer, SBC – Declarations of Interest information – Web site
- Phil Hardie – SBC Weekly Roadworks Report

## **10) FINANCE**

### **a) Payments**

Salary October, 2023	£326.02	
Broadband, September, 2023	£27.86	
Stamps – Newsletters Outliers	£30.00	£383.88
Mazars LLP		£252.00
External Audit Fees		
L. Blanchard		£435.85
Parking Signs – Pump Lane		
A. Alton		£70.12
Composite Aluminium Parking Sign		
Mrs R Mazonas		£70.92
Printer Ink		
N. DeBadgecoe		£35.98
Printing Paper		
Mrs R Mazonas		£26.95
Halloween/Christmas Flags		
Bird Tape Play Area		

### **b) Accounts Update**

The **PC** circulated the monthly updates to all Parish Councillors for their information

### **c) Tucker Bequest**

The **PC** and **JB** continue to search through past Minute Books to ascertain the agreed terms of the Tucker Bequest. After a long discussion the Parish Council came to the conclusion that the account hosting the bequest should be closed. An amount of £817 sits in the account and **NDB** suggested that this be made up to £1,000 at a cost to the Parish Council and all monies given to Kirklevington Primary School for the purchase of books. The **PC** requested that the account be closed on 1<sup>st</sup> January, 2024 as this would allow for interest that has accrued up to the 31<sup>st</sup> December 2023 be credited to the account. **APPROVED LB, JS**

### **d) Grant**

A grant of £50 was agreed to be given to St. Martin & St. Hilary Church to cover the cost of refreshments following the Remembrance Service on the 12<sup>th</sup> November, 2023 **APPROVED NDB JS**

## **11) VILLAGE ISSUES**

### **a) PROW**

View item 7a) i) above. **EH** to also bring this to the attention of SBC.

### **b) Remembrance Service – 12.11.2023**

The **PC** is to organise the wreath to be laid by a representative of the Parish Council and organise a new card with appropriate wording.

### **c) Postal Collection Times Kirklevington**

EH reported that she had spoken to Royal Mail re the changed times for collection of mail within the village. **NDB** agreed to speak to our regular Post Man, Michael.

### **d) New Benches – The Green & Pump Lane**

**NDB** reported that a quote for 2 identical recycled plastic zero maintenance benches with one being sited on The Green close to the new bus stop and the second being sited on the grassed area on the corner of Pump Lane. The cost of the benches quoted is circa £1,500 each. **APPROVED NDB, LB, BR**

### **e) Halloween Trail**

**NDB** had reported this event in the recent Newsletter that had been circulated. The event has also been advertised on the Village Hall noticeboard and various places within Kirklevington village, Kirklevington Community Web site [www.kirkcommunity.co.uk](http://www.kirkcommunity.co.uk) and the community Facebook pages – Kirklevington Village News and St, Martin Green.

**DH** to put together a trail once all applications have been received which residents can either download from the community web site or collect from the entrance to the Village Hall.

The **PC** to organise the prize money and winning certificates. Prizes of £20 First Prize, £15 Second Prize and £10 Third Prize was **APPROVED JS, LB**

The **PC** has obtained a Halloween flag to be placed on the Flag Pole in the Play Area.

### **f) Christmas Events 2023**

Poster to be put up and the event advertised after Halloween and Remembrance Day. Father Christmas to be contacted and given the timing of our event. The village Choir to attend and sing carols in the Play Area from 5.00p.m. Weather permitting or alternatively in the Village Hall. The decorating of the Village Hall to be organised. The **PC** has obtained a Christmas flag to be placed on the Flag Pole in the Play Area.

### **g) Dog Related**

We are always pleased to see that the majority of dog owners/walkers in the village keep their dogs under control and would encourage everyone to do the same. Once again can we remind everyone to pick up after their dogs and let's keep our village areas clean and available for everyone use.

### **h) Kirklevington Village News Facebook Page**

After a long discussion by Councillors re the village Facebook page being used for advertising by companies it was agreed the site should not be used for advertising but would recommendations from contributors of the page would still be allowed.

### **h) Community Youth**

**LB** expressed her view that there is a need for activities within the village for teenagers and youths. The possibility of sending out a survey/questionnaire to residents to look at ideas and the needs of these age groups was to be look at. It was reported the Corner House was a group that were keen to start Youth Clubs. It was also suggested that the schools could be involved.

## **9) ROAD SAFETY**

### **a) Road Signage A67**

**EH** is still waiting to hear back to Rob Morrow of SBC as to when the work to install the additional signage on the A67. She is also waiting to costings to be sent to her.

### **b) Pump Lane Parking**

**NDB** thanked **LB** for obtaining signage to indicate that the overflow car park is situated at the corner of Pump Lane close to Squirrels Leap and putting them up with help from **DH**.

### **c) Bus Stop A67**

The **PC** to contact Care for your Area to request that the Bus Stop is cleaned. **EH** to also follow up.

### **d) Repair Work to PROW Bridge**

The **PC** reported that this had been reported more than once when **JS** reported that the work had not been carried out.

### **e) SID – Forest Lane West**

The **PC** reported that the SID to the west of Forest Lane had been taken away for repair some considerable time ago but it had not been returned. She had spoken to **Andrew Sherris** and he was following up to ascertain when we can expect its return.

### **f) Warning Signs Speeding Railway Bridge**

The **PC** to look into signage at the Railway Bridge in both directions to draw to the attention of drivers that they need to reduce their speed.

**BEFORE NDB CLOSED THE MEETING HE EXPRESSED ON BEHALF OF THE PARISH COUNCIL CONDOLENCES TO ROB ANDREWS, (PAST CHAIR OF THE PARISH COUNCIL) AND HIS FAMILY FOLLOWING THE BEREAVEMENT OF BERRYL ANDREWS. HE ALSO EXPRESSED CONDOLENCES ON BEHALF OF THE PARISH COUNCIL TO THE FAMILY OF MARGARET CHISHOLM WHO HAD CONTRIBUTED TO THE PARISH FOR SO MANY YEARS AND PARTICULARLY THE VILLAGE HALL**

## **12) MATTERS FOR CONSIDERATION AT NEXT MONTHS MEETING**

**Youth Activities – Kirklevington Village**

**Tucker Bequest – Kirklevington Primary School**

**Christmas Event – Finalising Summer Event 2024 - Dates**

## **13) MEETING DATES**

### **Parish Council Meeting**

**Monday, 13<sup>th</sup> November, 2023 at 7.00p.m. – Kirklevington Memorial Hall**

**Circulation: Parish Councillors** Nigel. DeBadgecoe (Chair), Damian Hadfield (Vice Chair),

Jenny. Smith, Dr. Alistair McLee, Liz Blanchard, Sally Aitchison, Becky Rogerson. **Borough Councillors**

Borough Councillor Mrs E. Hampton – Southern Villages Ward **Borough Councillors** Andrew Sherris,

Dan Fagan, John Coulson , Yarm Ward (representing Green Lane), **Mayor of the Tees Valley:** Ben

Houchen, Matt Vickers **MP**, Monitoring Officer SBC Jonathan Nertney, Gareth Lightfoot – **Press**

**Post approval:** Stockton Borough Council Monitoring Officer

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