

## **KIRKLEVINGTON AND CASTLE LEAVINGTON PARISH COUNCIL**

**Minutes of a Meeting held on Tuesday, 14<sup>th</sup> May, 2019 at 7.30p.m**

**Held in Kirklevington Village Hall, Kirklevington**

**Present: Mrs J Beaumont (Chair) (JB)**

**Mrs J Smith (JS),**

**Mrs. P Deepak (PD)**

**Borough Councillor Mr. Andrew Sherris (AS)**

**Mrs. R. Mazonas (RM) (Clerk) (PC)**

**JB** opened the meeting by welcoming the newly elected Borough Councillor Mr. Andrew Sherris and looked forward to working closely with him on issues relating to our Parish.

### **1) APOLOGIES FOR ABSENCE**

Mr. G. Tebbs, Mr C Philip,

### **2) DECLARATION OF INTERESTS**

A Declaration of Interest was duly completed by **JB** who declared a non-prejudicial interest as members of the Kirkfest Events group. **JB & JS** declared a non-prejudicial interest as a members of Kirklevington Action Group (KAG). **JB** declared a non-prejudicial interest as Treasurer of Kirklevington Memorial Hall.

### **3) MINUTES OF THE LAST PARISH COUNCIL MEETING**

Minutes of the April meeting were duly read, **APPROVED** and signed. **JS. PD**

### **4) MATTERS ARISING FROM PREVIOUS MINUTES**

#### **a) SID**

**JB** reported that there is a need to relocate the Parish owned SID from Pump Lane/Thirsk Road to new site within the Parish. At this present time the SID is battery operated. The batteries need to be changed regularly and this can be a problem. If possible, it has been suggested that the SID could be changed to solar and this is to be looked in to.

### **5) ELECTION OF PARISH COUNCIL OFFICERS 2019**

**Election of Chair** - **JS** proposed that **JB** continue as Chair and this was seconded by **PD**

**Election of Vice Chair** – **JB** proposed that **GT** become Vice Chair and this was seconded by **JS**

**Parish Clerk and RFO** – The Parish Clerk and RFO has a contract of employment

**Finance Committee and Planning Committee** – After a discussion by the Parish Councillors it was agreed that all Parish Councillors should be involved in the decision making regarding both Finance and Planning. In future all discussions will be made at the Parish Council meeting and information circulated to all Parish Councillors for their input. **AGREED UNANIMOUSLY**

**Western Area** – **JS** proposed that **JB** represent the Parish Council at this external committee and **PD** seconded the proposal

## **6) Elections May 2019**

**PC** confirmed that the Parish Council election had not been contested. **CP** to be co-opted back on to the Parish Council Proposed **JB** and seconded **JS**. The **PC** confirmed that two seats remain vacant and there remains a window in which Parish Councillors can be co-opted on to the Parish Council following the elections without going through the election process.

## **7) PLANNING**

### **a) PLANNING UPDATE**

No Applications received

### **b) APPLICATIONS**

No applications received

### **c) DELEGATED DECISIONS**

#### **19/0542/OHL – Sewage Treatment Works, Ash Grove, Kirklevington, TS15 9NQ**

Exemption Notice for the rebuilding of single phase overhead lines

**JS** reported that there had been no consultation with the tenant of the land which this work was to be undertaken on and also confirmed that the Land Agents had also not been consulted.

## **8) KIRKFEST 2019**

**JB** reported that a pre event meeting is to take place on Thursday, 23<sup>rd</sup> May at 9.30a.m. in the Village Hall. Leaflets in the process of going out to residents. The Parish Council are in the process of producing a Newsletter to go out to all residents and the Kirkfest week details to be printed on the back of this newsletter.

## **9) CORRESPONDENCE**

- NALC – Policy E-Briefing PC7-19 – Traffic Commissioners
- NALC – Chief Executive’s Bulletin
- John Rose Nortumbrian Water – Update Crathorne SPS
- A. Alton – Land South of Kirklevington – Story/Jomast Site Temporary Access – Hedges
- Duchy Homes Exclusive Kirklevington Sales Launch
- A. Alton – Consideration use of Recycled Plastic Products for Play Area
- Jonathan Kibble, SBC – Green Lane ATS crossing study
- NALC – Use of Council Seals to authenticate documents
- S. Ragg – County Durham and Cleveland County Training Partnership – Training Course in Yarm for new and existing Parish Councillors
- Dale Rowbottom, SBC – Fly Tipping and using Haverton Hill site.
- Jessica – Creative Play – Example of Play Area
- NALC – Chief Executive’s Bulletin – 3.05.19
- Jonathan Kibble – SBC – Parish Council SID
- SBC Annual Council Meeting Invitation
- Sutcliffe Play – Play Equipment (brochure ordered)
- NALC – Chief Executive Bulletin – 10.05.19
- NALC – ltn21 (Village Halls) & LTN24 (Human Rights)

## **9) FINANCE**

### **a) Payments**

Mrs R Mazonas

Salary May, 2019	£293.24	
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Broadband April 2019	£15.99	<u>£309.23</u>
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Alison Parker,		£60.00
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Work to Community Web Site

(Previously paid in December 2018

But returned by bank)

Stockton on Tees BC		£1,236.24
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Play Area Insp. Contract

GGN Sportscare Lt.		£91.20
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Grass Cutting Play Area April 19

BHIB Ltd.		£945.84
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Insurance Renewal 2019/20

### **b) Accounts Update**

The PC circulated the monthly update to all Parish Coucillors for their information.

### **c) Year End Accounts 2018/19**

PC reported that the accounts were now ready to be given to the Internal Auditor

## **9) VILLAGE ISSUES**

### **a) Play Area**

JB reported that the following issues need to be looked into before the Play Area can be upgraded or replaced:

1. Funding
2. Play Equipment Suppliers and quotes
3. Involvement of the community in deciding the types of equipment wanted and needed.

### **b) Painted Stone Project**

PD was keen to investigate and organise for children of the Parish to paint stones and leave around the community over the summer period. This had been carried out in other communities around the country with great interest from young people.

## **12) ROAD SAFETY MATTERS**

### **a) Green Lane – Pedestrian Crossings**

AS to speak with Jonathan Kibble of SBC re the various issues on Green Lane which remain a great concern to the Parish Council. Both JB and AS to attend the next Western Area meeting and report our concerns.

### **b) Footpath A67**

JB remained concerned that the footpath on the A67 from Judges to almost Kirklevington Hall Drive had still not been cleared of leaves from last autumn. When wet these leave the very narrow footpath extremely slippery to walkers. JB to contact SBC once again.

### **13) MATTERS FOR CONSIDERATION AT NEXT MONTHS MEETING**

#### **Play Area**

#### **Casual Councillor Vacancies**

### **14) MEETING DATES**

#### **Parish Council Meeting – 25<sup>th</sup> June, 2019 at 7.00p.m.**

***Circulation: Parish Councillors*** Mrs. J. Beaumont (Chair), Mr G Tebbs, (Vice Chair),  
Mrs. J. Smith, Mr C.Philip, Mrs P. Deepak

**Borough Councillors** Mr. A. Sherris Mrs J Whitehill, Mr. T Hampton,  
Mayor of the Tees Valley: Mr B Houchen, Dr. Paul Williams MP,  
PC Suzanne Higginson. PCSO Jim Toner, PCSO Graham Mottram

***Post approval:*** Stockton Borough Council Monitoring Officer – Margaret Waggott