

# Kirklevington & Castlelevington Memorial Hall

Registered Charity Number 523371

## 2024 -2025 AGM Monday 12<sup>th</sup> May 2025

### Chairman's Report

#### 1.] Introduction/Summary

The founding principles & objectives of the hall remain as set out in our foundation deed [1949], Schedule 1, Item 1 states:

*"The property hereby conveyed [herein called "the Trust Premises"] shall be held upon trust for the purposes of physical and mental training & recreation and social moral and intellectual development through the medium of reading and recreation rooms library lectures classes recreations and entertainments or otherwise as may be found expedient for the benefit of the inhabitants of the Parish of Kirklevington in the County of York and its immediate vicinity without distinction of sex or of political, religious, or other opinions subject to the provisions of these presents"*

24/25 Resident Trustees:

Andy Alton – Chair

Grant Grieve – Secretary

Rob Knowles – Treasurer

Jennie Beaumont

Sue Morley

Paul Crinnion [from Feb 25]

24/25 User Representative Trustees

Jenny Wren- Guides

#### 2.] Report

After a review it was decided to increase our hire rates with effect from 01/04/24.

The previous "across the board" review was in September 2019 with a levelling exercise carried out in September 2021.

This meant that our small hall rates had not changed in more than 4 years & the large hall rates in ~ 2.5 years.

An increase of ~ 7% was applied to all rates agreed in September 2021 & in most cases these were rounded up to the nearest 25p.

Paul Crinnion joined us as a hall trustee in February 2025.

Financial policy updated in March 2025 to include section on reserves & restricted income.

Hires overall remain steady, Heidi Turner [Yoga] stopped but a new yoga group with Julie Hammond started in March 25. Alex Gillibrand starts Ladies Fitness 2 sessions per week. Hartbeeps drops Wednesdays but retains full booking on Fridays.

Katie Bond takes over Pilates from Rhiannon Taylor. Angela Hughes starts early evening sessions for autistic girls.

PRS/PLR license fee now based on annual income after excluding that derived from private hires, i.e. "one offs"

The church/PCC were advised that storage of their furniture at the hall was no longer tenable & they were

asked to remove it in mid March allowing a 3 months to find a home for it.

### **3.] Maintenance/Improvement Activities**

Shark hand held/operated upholstery cleaner purchased to maintain cleanliness/appearance of upholstered chairs, especially the green ones in the small hall.

Triple extension ladder purchased to enable gutter inspection & cleaning as required.  
Balcony room south side windows fitted with cord operated openers.

Heavy duty blue & white icicle lights, cabling & power supply/timer units purchased for full hall frontage [north side] Xmas lights. Permanent reusable clips fitted to UPVC fascia board to support these lights.

Electrical Installation Condition Report [EICR] completed in October 24 by John Morrison of Agelec @ £720. Various minor [C2] items identified & some other C3 items. Agree with Agelec to some remedial/improvement work finally completed March 2025 @ £552. Allied Westminster [our insurers] take a keen interest!

TAPO C720 flood/HD camera unit installed at hall entrance to replace previous battery powered PIR lights @ ~ £100. Mains supply taken from adjacent emergency lighting feed. Additional TP-Link Deco M4 WiFi range extender/booster fitted at SE corner of small hall also powered from emergency lighting feed. This done to support the use of this camera & use of the TAPO App to monitor hall usage/security. Camera fitted with 128GB high endurance SanDisk microSDXC card which should provide ~ 100 days recording before loop recording over writes oldest data.

Storm Eowyn [24/01] lifts 90% of flashing on small hall east roof edge. Shane Hine replaced using high strength polymer sealant in late March 25

Car park surface water drainage catch pits cleaned out & special tool, an angled scoop with holes in it, purchased to remove all debris & stones from the bases on at least an annual basis.

Key box keys previously issued to Sheila Lynam & Dave Brickles in May 2021 recalled & specific room/store keys supplied as appropriate. Key box keys now only held by trustees, our cleaner, & Nigel Debadgecoe, Chair of PC for CCTV & other community assets access.

### **4.] Forward Plan**

a] Trustees – the ongoing requirement to recruit new Trustees by a direct/personal approach. There is also a need to encourage trustee representation from the user groups.

Phase 1 building window & frame replacements in UPVC by Almark @ £9250 in April 25

Both hall floors cleaning & resealing by Crusader Services @ £2654 in April 25

Replace two foul drain man-hole frames [polypropylene] & galvanised covers at the SE corner of the hall which have started to sag/bounce/subside. The problem is not in fact corrosion of the original cover frames but an absence of adequate structural support [masonry/mortar] beneath the frames, particularly the one closest to the car park.

As this walkway is our disabled access route the old frames will be completely removed & the existing concrete/masonry will be cut out/back to enable pre-stressed concrete lintels to be fitted which will then carry the manhole cover frames set so that the new covers sit flush with the pathway surface.

## **5.] Acknowledgements**

a] Remembrance Sunday/Week poppy displays were put up at both at The Village Hall & The Church [poppies]. Many complimentary comments & messages of appreciation were received, & these were passed on to all those involved.

b] Thanks to Angie Hall, who has maintained the cleanliness of the hall & kept a watchful eye open for any matters requiring our attention.

c] Thanks to John Sugden for carrying out an independent examination of our 24/25 accounts.

c] Last, but not least, thanks to all Trustees for their voluntary time & support in managing & maintaining the hall to a consistently high standard. The availability of the hall & its resources are a real asset to the village & an invaluable social hub for all hall users/beneficiaries, & our local community.

A. Alton  
[Chair of Trustees]

10<sup>th</sup> May 2025