

## **KIRKLEVINGTON AND CASTLE LEAVINGTON PARISH COUNCIL**

**Minutes of a Meeting held on Tuesday, 21<sup>st</sup> July, 2019 at 7.00p.m**

**Held in Kirklevington Village Hall, Kirklevington**

**Present: Mrs J Beaumont (Chair) (JB)**

**Mr G. Tebbs, (GT)**

**Mrs. P Deepak (PD)**

**Mr N. DeBadgecoe (NDB)**

**Mrs. R. Mazonas (RM) (Clerk) (PC)**

**Borough Councillor Mr. T. Hampton (TH)**

### **1) APOLOGIES FOR ABSENCE**

Mrs. J. Smith, Mr. J. Simpson, Borough Councillor A. Sherris

### **2) DECLARATION OF INTERESTS**

A Declaration of Interest was duly completed by **JB** who declared a non-prejudicial interest as members of the Kirkfest Events group. **JB** declared a non-prejudicial interest as a members of Kirklevington Action Group (KAG). **JB** declared a non-prejudicial interest as Treasurer of Kirklevington Memorial Hall. **TH** declared a non prejudicial interest as a member of SBC Planning Committee. TH declared a non-prejudicial interest re planning application 18/910/OUT

### **3) MINUTES OF THE LAST PARISH COUNCIL MEETING**

Minutes of the March meeting were duly read, **APPROVED** and signed. **GT. PD**

### **4) MATTERS ARISING FROM PREVIOUS MINUTES**

#### **9) 10.03.20 – The Grange, Kirklevington**

The PC reported that following an email being sent to the Acting Governor at HM Prison, Kirklevington re their inhouse maintenance company, no reply has been received.

#### **10c) 10.03.20. – Tees Flex**

JB confirmed that this service had continued run through the Covid pandemic providing a valueabe service to all communities.

### **5) NEW CO-OPTED PARISH COUNCILLOR**

JB welcomed Nigel Debadgecoe to the Parish Council meeting who had expressed a wish to become a Co-opted Parish Councillor. After a short discussion with the Parish Councillors present it was unanimously agreed that Nigel take up one of the vacancies. We now have one position still to fill.

### **6) PLANNING**

#### **a) PLANNING UPDATE**

##### **I. Story Development**

#### **19/2639/REM – Land South of Kirkevington, Thirsk Road**

The above reserved matters application went before Stockton Planning Committee and has now been approved. Prior to meeting AS informed the Parish Council that it has been agreed to remove the play equipment from the application which was due to be placed behind Nos. 24 to 26 St. Martins Way. This equipment will now be sited

to the east of the site. Drainage issues were discussed and 2 new culverts to accommodate the 2 new roads was agreed. Stockton also requested that the remaining ditches are cleaned and dug out.

**II. Banks Development**

We still await information as to the long term plans for this site but expect that it is only a matter of time before the site becomes active.

**III. Theastons Proposed Development**

**18/0910/OUT – Land South of Green Lane, East of Railway Line, West of A67**

**Outline Application with all matters reserved except for access for approximately 300 dwellings (Use Class C3) including landscape, open space and infrastructure**

**TH** brought to the attention of the Parish Council that he had brought to the attention of SBC the fact that drainage pipes from the prison site can be found on the area of land that Theakston propose to site their SUDS and that it is very unlikely that the SUDS would be able to be sited in this position and alterations would be needed to the proposed site plans.

The **PC** informed the meeting that she had contacted HM Prison to inform them of the issue of the SUDS and their drains.

**TH** also expressed extreme concern regarding major traffic issues which would almost certainly arise from traffic exiting from the proposed site on to the A67

**JB** expressed the need for a revised traffic survey to be conducted if the already agreed planning approval for 100 homes on the site was increased to 300. **JB** also expressed the importance that any new traffic survey must be conducted at such a time when all schools have returned and normal traffic volumes have returned following the reduction in traffic due to Covid 19 and many people working temporarily from home. It is unlikely going to be in 2020 and could extend to 2021.

**IV. Broadacres – Tall Trees Site**

**20/0344/VARY – Tall Trees Development, Green Lane, Kirklevington**

Section 73 application to vary condition no.2 of planning approval 15/2152/REM – Reserved matters application (appearance, landscaping, layout & scale) for planning approval 13/2568/EIS – Phase 2 for the erection of 149 dwellings and open space.

**JB** reported that the 2<sup>nd</sup> phase of the Tall Trees site was causing concern to existing residents at the site. **JB** had held a meeting with residents of the Avant homes to discuss their concerns regarding the increased number of homes and their close proximity. The proposed new homes would provide a % social housing, shared ownership and other homes. The application would be going before SBC Planning Committee on the 26<sup>th</sup> August, 2020.

**V. Sports Centre – Tall Trees Site**

Prior to the meeting **AS** informed the Parish Council that the Sports Centre on the Tall Trees site was no longer being taken over by Leven Football and was now available for other sports clubs to run.

## **V1. ALLOTMENTS/COMMUNAL GARDENS, GREEN LANE**

Prior to the meeting **AS** had asked if the Parish Council were willing to take over responsibility for the proposed Allotments/Communal Gardens on Green Lane. After a short discussion it was unanimously agreed that the Parish Council was not in a position to take over such responsibilities and that the responsibility should remain with either the developer and their maintenance group or Stockton Council. The **PC** to write and confirm the Parish Council's position

### **b) APPLICATIONS**

#### **20/0813/REM Land South of Yarm School Playing Fields, East of The Railway, Green Lane**

Reserved matters application for the appearance, landscaping, layout and scale for the erection of 100 dwelling houses and associated work.

#### **20/0866/OUT – Field View Camp Site, Green Lane**

Outline application with some matters reserved for the erection of 6 no. dwellings with associated means of access

#### **20/0470/FUL – 78 FOREST LANE, KIRKLEVINGTON TS15 9ND**

Erection of single storey extension to the rear/side (demolition of existing garage and conservatory)

#### **18/0910/OUT – LAND SOUTH OF GREEN LANE, EAST OF RAILWAY LINE, WEST OF A67, KIRKLEVINGTON**

Outline application with all matters reserved except for access for approximately 300 dwellings (Use Class C3) including landscape, open space and infrastructure

#### **17/0224/NMA – PLOT 7 REAR OF FOREST LANE, KIRKLEINGTON (DUCHY)**

Non material amendment to planning approval **17/0224/FUL** Erection of 19 residential dwellings, including new access, landscaping & infrastructure (Demolition of 24 Forest Lane)

#### **20/0470/FUL – 78 FOREST LANE, KIRKLEVINGTON TS15 9ND**

Erection of single storey extension to the rear/side (demolition existing garage & conservatory)

### **c) DELEGATED DECISIONS**

#### **20.0106/FUL – THE MEADOWS, THIRSK ROAD, KIRKLEVINGTON**

Erection of a two storey extension to side/front and single storey extension to rear. Installation of flue. **APPROVED**

#### **20/0361/X HANDLEY CROSS, LEVEN BANK ROAD**

Application to pollard 2 no. Poplar Trees located within Area 1 of TPO 845 **APPROVED**

#### **20/0373/VARY – Prospect cottage, Grove Stables**

Section 73 application to vary condition 2 of planning approval 19/0667/VARY – (approved plans) **APPROVED**

#### **19/2639/REM – Land South of Kirklevington, Thirsk Road Kirklevington**

Reserved matters application for access, appearance, landscaping, layout and scale for the erection of 145 dwelling houses to include 22 affordable homes, village shop, car park, multi-use games area, landscaping and associated engineering works. **APPROVED**

## **17/0224/NMA – PLOT 7 REAR OF FOREST LANE, KIRKLEINGTON (DUCHY)**

Non material amendment to planning approval **17/0224/FUL** – Erection of 19no. residential dwellings, including new access, landscaping and infrastructure (Demolition of 24 Forest Lane)

**APPROVED**

### **7) PLAY AREA REFURBISHMENT**

#### **a) Repair to Wall**

During this period of lockdown it became apparent that the wall between the Play Area and Orchard House required repair work to be carried out. A quote was obtained from Lilly Ltd to build a support buttress and point the wall. The quote was approved by **JB** as good value and the work has now been carried satisfactorily.

#### **b) Painting at Play Area**

JB thanked Tonie Mazonas who had sanded down and painted the anniversary bench and other seating at the Play Area.

#### **c) Purchase of Play Area Equipment**

Quotes had been received from several suppliers of Play Equipment. In order that all Parish Councillors could view the plans it was organised that they were set out in **JB's** garden on a table and allocated times to view were organised. Parish Councillors were requested not to touch the plans and this allowed for social distancing to be adhered to. Following scrutiny of the quote by the Parish Councillors they were then requested to email the **PC** to inform her of their decision. All Parish Councillors were in favour of accepting the quote from **KOMPAN** and following this the quote was accepted. The work to install the equipment is due to begin in early autumn.

#### **d) Grant Applications**

##### **i) William Hall Trust**

A request was made to the William Hall Trust for a grant towards the cost of the Play Area. The William Hall Trust were keen for us to make sure that the Play Area was inclusive to as many residents as possible. As a result of this it was decided to make a larger seating area with more benches which would enable residents of all ages to congregate together and allow for wheelchairs and pushchairs to access a new slabbed area between the benches. It was also decided to make sure that some of the new play equipment was accessible to children with disabilities. A grant of £6,000 was granted.

##### **ii) Borough Councillors**

A request was made to our local Borough Councillors for a grant towards the cost of the Play Equipment. They agreed to purchase a wheelchair friendly carousel. A grant of £4,000 was granted and approved.

##### **iii) Banks Community Fund**

The Banks Group had informed the Parish Council that Community Funds were available on request up the value of £5,000. It is therefor the attention of the Parish Council to put in an application for a grant towards the cost of the new seating and paved area.

**JB and all Parish Councillors wish to express their thanks for the support from organisations approving grants towards this project as it would not be possible without their support.**

## **8) CORRESPONDENCE**

- A. Sherris – Leven Bank Closure due to work on bridge
- Banks /Northern Power Grid – Work to overhead cables both Story and Banks sites
- NALC & BHIB Risk Assessment Guide – Covid 19
- Jade Conway - New Mayor – Cllr Mohammed Javid /Deput Mayor – Cllr Kevin Faulks
- Louisa Bell, SBC – Notification of road resurfacing work to be carried out and temporary road closure during 2020/21 – Long Lane, Kirklevington
- A. Sherris – Notification from Andrew Wood, SBC re repair work to culvert west of railway bridge, Forest Lane, Kirklevington – Traffic Lights and notices to be installed.
- Joanne Roberts SBC – Temporary barriers Yarm High Street to allow for social distancing for pedestrians.
- Jenny Eggett – William Hall Trust – Grant towards Play Area Refurbishment
- Neil Hoskins SBC – Pump Lane Culvert – Ditching works
- Jonathan Kibble SBC – Community Transport – Restarting of service 82

## **9) FINANCE**

### **a) Payments**

Mrs R Mazonas

|                       |         |                |
|-----------------------|---------|----------------|
| Salary April, 2020    | £286.84 |                |
| Broadband March, 2020 | £15.99  |                |
| Laminator             | £36.99  | <u>£339.82</u> |

Mrs R Mazonas

|                         |         |                |
|-------------------------|---------|----------------|
| Salary May, 2020        | £307.92 |                |
| Broadband April, 2020   | £15.99  |                |
| Stationery              | £35.26  | <u>£359.17</u> |
| BHIB Councils Insurance |         | £955.79        |

Local Councils Insurance

2020/2021

CLCC

|                         |  |         |
|-------------------------|--|---------|
| Membership Fees 2020/21 |  | £266.67 |
| GGN Sportscare Ltd      |  | £96.00  |

Grass Cutting

Mrs R Mazonas

|                           |         |                |
|---------------------------|---------|----------------|
| Salary June, 2020         | £300.58 |                |
| Broadband May 2020        | £15.99  |                |
| Petty Cash                | £20.00  |                |
| Paint – Play Area         | £52.00  | <u>£388.57</u> |
| GGN Sportscare Ltd        |         | £96.00         |
| Grass Cutting – May, 2020 |         |                |

|   |               |           |
|---|---------------|-----------|
| Lilly's Building and Landscape Services |               | £2,500.00 |
| Repair work to Wall – Play Area         |               |           |
| HMRC                                    |               | £199.00   |
| PAYE April, May, June, 2020             |               |           |
| Mrs P. Deepak                           |               | £21.99    |
| Acrylic Ink – Stone Painting            |               |           |
| Young Peoples Community Project         |               |           |
| Mrs R Mazonas                           |               |           |
| Salary July 2020                        | £293.98       |           |
| Broadband June, 2020                    | £15.99        |           |
| McAfee – 1 year                         | <u>£89.99</u> | £399.96   |
| GGN Sportscare Ltd.                     |               | £96.00    |
| Grass Cutting June                      |               |           |
| ICO Annual Fee                          |               | £35.00    |
| DIRECT DEBI                             |               |           |

#### **b) Accounts Update**

The PC circulated the monthly updates to all Parish Coucillors for their information.

#### **c) Year End Accounts 2019/20**

The PC informed the meeting that the Internal Audit had been conducted by David Claybrook and that no issues had been found. The PC would now be putting all documentation together to send to the External Auditors, Mazars

#### **d) Chairman's Allowance**

After a short discussion with all Parish Coucillors present the payment of £120 as the Chairman's Allowance to go to **JB** for the year 2020/21 **APPROVED GT PD**

#### **e) Parish Clerk's Telephone Allowance**

After a short discussion a sum of £50 was awarded to the Parish Clerk to cover her telephone expenses for the year 2020/21. **APPROVED JB GT**

#### **f) Risk Assessment**

The PC confirmed that she had sent out the Risk Assessment to all Parish Councillors for their consideration prior to the meeting. A number of alterations had been made in particular to cover Covid compliance and any possible risks. **APPROVED UNANIMOUSLY**

### **10) VILLAGE ISSUES**

#### **a) Defibrillator**

The **PC** informed the Parish Council that an issue had been brought to her attention when a defibrillator had been needed by a residents and found that the defibrillator at The Crown not being seen by the Emergency Services as the prime defibrillator within the community. The Emergency Services had, in their records, a defibrillator that was held at the Duchy site. The **PC** had telephoned the Emergency Services and was able to point out that the defibrillator at The Crown was accessable 24 hours a day whereas the defibrillator at the Duchy site was only available during working hours. The Emergency Services have now

changed their records and will now be able to release the code for the defibrillator at The Crown which is needed to access the machine

**b) Saltergill Lane**

The need to keep the horse gate at entrance to Saltergill Lane is imperative. Unless it is kept closed we can expect even more fly tipping. The PC to investigate and attempt to close.

**c) Green Waste Collections**

The PC reported that she had put notices around the village and also updated the website ([www.kirklevingtoncommunity.co.uk](http://www.kirklevingtoncommunity.co.uk)) to confirm that green waste collections were now resuming until November 2020

**11) ROAD SAFETY MATTERS**

**a) Green Lane – Pedestrian Crossings**

Prior to meeting AS informed the meeting that Crossing and footpath link to the station will be triggered at completion of 50<sup>th</sup> dwelling. He indicated that he was looking to change this but it was a condition at outline stage of application no. **20/0813/REM**

**b) Footpath A67 – Walking**

A long discussion was held re the footpath along the A67. Concern was expressed re the width of the path and the danger to pedestrians having to step into the road in order socially distance although this was already a problem to walkers coming in different directions. It was suggested that additional footage was required to the footpaths and TH agreed to raise this issue with SBC.

**c) Speed Limit – A67**

Following a long discussions re the danger arising from traffic speeding along the A67 TH agreed to raise the matter with SBC with a view to reducing the 40mph speed limit

**d) Rerouted Traffic – Road Maintenance in adjoining areas**

The PC had raised the issue with SBC re the need for adequate signage when roadworks were being carried out in adjoining areas. Kirklevington village is finding that is being used as an alternative route for vehicles when there usual routes are under maintenance in both SBC local areas and North Yorkshire.

**12) MATTERS FOR CONSIDERATION AT NEXT MONTHS MEETING**

**1. Play Area      2. Casual Councillor Vacancy**

**13) MEETING DATES    Parish Council Meeting – 15<sup>th</sup> September, 2020 at 7.30p.m.**

***Circulation:Parish Councillors*** Mrs. J. Beaumont (Chair),Mr G Tebbs, (Vice Chair),

Mrs. J. Smith, Mr J Simpson , Mrs P. Deepak, Mr. N. DeBadgecoe

**Borough Councillors** Mr. A. Sherris Mrs J Whitehill, Mr. T Hampton,

Mayor of the Tees Valley: Mr B Houchen, Mr. Matt Vickers MP,

PC Suzanne Higginson. PCSO Jim Toner, PCSO Graham Mottram

***Post approval:*** Stockton Borough Council Monitoring Officer – Margaret Waggott

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